

CHESS Tuition, Fees, Payments & Refunds 2024-2025

How to Enroll in a Class

- 1) Enroll online at <https://chessclasses.org> (click "How to Enroll") or go to <https://chess.studyplace.us/course/list>.
- 2) Make your payment
- 3) Satisfy any prerequisites for the course.

Payment Options

NEW! Pay via credit or debit card (VISA, Mastercard, and Discover only) in your CHESS StudyPlace account or pay by check (or bank bill pay). Payment instructions: <https://chess.studyplace.us/tu/HnLCrlq6y2e>.

- ✓ See your StudyPlace cart for details.
- ✓ If paying by check: Make payable to CHESS and mail to: 7514 Old Carolina Rd, Gainesville, VA 20155 (by Aug. 8).

Registration Dates

March 1 – Registration opens for currently-enrolled families at 9 a.m. August 14 – Registration closes 9 p.m.
 March 7 – Registration opens for new families at 9 a.m. August 16 – Class cancellations announced
 August 1 – Registration fee increases/early registration ends August 23 – Replacement class deadline

Seat Approvals

When you enroll, your seat is either held or waitlisted. Seats are approved or disapproved once your initial tuition payment is received and the prerequisites (if any) are satisfied for the course. You may cancel a held seat on your own without charge within two days by going to chess.studyplace.us/course/list and using the Drop Seat function. Once seats are approved, if you drop a seat (after the initial 2-day grace period), you will be charged a drop fee. If your seat is not approved or the class is canceled, you will not be charged a drop fee. To retain your held seat, you must submit your initial payment within **10 days**. If we do not receive your timely payment, your held seat may be dropped. If you then wish to reapply for the course, you may, based upon availability.

Registration Fee

- Early Registration Fee (before August 1) **\$80**
- Regular Registration Fee (August 1 or later) **\$130**
- Fall or Spring Semester-Only Registration Fee **\$50** (semester-only credit applied in January)

The registration fee is a one-time, annual fee per student, applied to your initial payment.

Tuition

The following table is a sample of typical tuition costs and potential discounts for one-hour courses. Refer to the actual course for pricing.

Number of Times the Class Meets	66-wk full year	33-wk full year	16-wk semester
Volunteer Track Price + 5% Discount LOWEST PRICE!	\$645	\$343	n/a
Volunteer Track Price (\$150 less)	\$687	\$369	n/a
Tuition Price with 5% Discount	\$795	\$493	\$276
Regular Tuition Price	\$837	\$519	\$291

- Your complete family financial statement and payment schedule can be viewed by logging into your account at <https://chess.studyplace.us/course/list> or <https://chess.studyplace.us/myaccount>.
- **5% Multiple-Class Discount:** If your family takes five or more full-year classes, you may qualify for a 5% discount on total tuition costs. Two 16-week classes will equal a full-year class when calculating the discount. ***Note: If you use the payment schedule, the entire discount is subtracted from the last payment. Some courses are exempt from the discount – see individual course description details. Dropped courses may affect discount eligibility.*
- **Payment Schedule:** Initial payment: due upon registration; second/final payment: due August 1. Payment for spring courses is due January 8. Failure to submit payments by August 16 may result in your family being dropped from the program without a refund (spring courses exempted).

If you would like to request a special payment schedule (returning families only) or have questions regarding your payments or account, please contact Jody White, Family Accounts Manager, at jody.white@chessclasses.org.

Individual Class Fees

Class fees are **paid directly to the teachers** and are **due on the first day the class meets** (or as directed on the teacher's prospectus). Review the course prospectus to find the class fee and to learn what materials you'll need to supply for the class.

Honors Option

The honors course option is determined by the teacher and is non-refundable. Contact and pay the teacher directly to add the honors option.

Volunteers

We designed this program so that parents are not required to volunteer, but there are great benefits for those who do! Volunteers qualify for special course pricing (see Tuition table on page 1). Limited slots are available. For more information or to volunteer, contact Bonnie Bekisz at bonnie.bekisz@gmail.com.

Scholarships

We want these classes to be affordable to all; therefore, we offer partial scholarships to those with financial needs. To apply, contact Vickie Pitts at 703-509-1799 or email profesora4733@gmail.com.

Registration Changes

The following fees apply to class changes made after the 2-day grace period and **after a course seat is approved**. After you enroll in a course, **you have two days to make a change within the system without incurring a drop fee**. You must contact the administrator to make changes after the 2-day grace period. Refund processing fees may apply (see "Refunds").

Add a class during open registration	No additional fee; just register online and make your payment.
Add a class after registration closes on August 14	\$10 per class service fee.
Family enrollment after registration closes	\$35 service fee.
Swap one class with another before August 8	Viewed as one add and one drop – see "Add a class during open registration," and "Drop a class before August 8."
Drop a class within 2 days of registering	No drop fees apply.
Drop a class before August 8	\$25 service fee will be added to your account (for each dropped class); the remainder of the tuition paid will be credited to your account.
Drop a class on or after August 8	Initial payment for the class will not be refunded; balance of the tuition will be credited to your account.
Drop a class after August 23	Responsible for full payment for the class.
Withdraw a student from the program before August 8	Registration fee not refundable; remainder of your initial payment will be refunded.
Withdraw a student from the program on or after August 8	Registration fee and initial payment will not be refunded, (n/a for spring only courses).
Withdraw a student from the program after August 23	Registration fee will not be refunded; responsible for full payment for fall and full-year class.
<i>Spring-only courses</i> Drop a class on or after January 8	Responsible for full payment for the class.
Withdraw a student from the program on or after January 8	Registration fee will not be refunded; responsible for full payment for the class.

Refunds

- If a class is cancelled due to insufficient enrollment, any tuition payment(s) for that class will be refunded. If that was the student's only class, the registration fee will also be refunded.
- Any refunds due as a result of a class drop (unless initiated by CHESS) will incur a 5% processing fee.
- If, for any reason, a student ceases to attend a class, CHESS is not responsible for refunding or returning textbooks or classroom fees paid to the teacher.
- If unavoidable circumstances prevent a class from meeting, the teacher will make an effort to make up the material; however, a refund will not be issued if a teacher misses a class - rates are based upon the course and not individual classes.
- A student may be dropped without refund from a course due to non-compliance (student or parent) with CHESS or teacher policies.

Returned Checks

Any fees resulting from a returned check are the responsibility of the payer and will incur a \$25 returned-check fee. Failure to resolve a payment issue within 10 days may result in the student(s) being dropped from enrollment.